

Teacher:
Ms. C. Davis

Subject Area:
Accounting

Room No.:
C227

Chapter 5: Cash Control Systems

Lesson 1: "Checking Accounts"

Lesson 2: "Bank Reconciliation"

Lesson 3: "Dishonored Checks and Electronic Banking"

Lesson 4: "Petty Cash"

Lesson Date:
February 23, 2015

Meeting Time/Period:
1st, 2nd, 3rd, and 5th

Grade Levels:
10 - 12

What is the lesson objective? The student will be able to:

- **Define** accounting terms (*code of conduct, checking account, endorsement, blank endorsement, special endorsement, restrictive endorsement, postdated check, blank endorsement, dishonored check, electronic funds transfer, debit card, petty cash, and petty cash slip*) related to using a checking account and a petty cash fund.
- **Identify** concepts and practices related to using a checking account.
- **Prepare** business papers related to using a checking account and **Reconcile** a bank statement.
- **Journalize** dishonored checks and electronic banking transactions.
- **Establish** and replenish a petty cash fund.

Differentiated Objective(s):

- The student will explore the process for maintaining cash control systems using the textbook, online resources, and supplemental materials to illustrate comprehension of concepts and practices related to maintaining various cash control systems.

TEKS 130.166. c4c,d:

- Journalize and post entries to establish and replenish petty cash.
- Journalize and post entries related to banking activities.

Do Now: www.edmodo.com

- List four reasons why a depositor's records and a bank's records may differ.

Instructional Delivery:

- Direct Instruction
- Peer-tutoring
- Guided Practice
- Independent Practice
- Facilitator
- Quizzes & Tests

Guided Practice and Monitoring:

- Lessons 5.3 & 5.4 Presentation and Note taking
- Lessons 5.3 & 5.4 Working Together / On Your Own
- LearnKey Modules ("**Financial Literacy Sessions #2 – 5**")

Independent Practice:

- Lessons 5.3 & 5.4 Working Together / On Your Own
- Application Problems 5.3 & 5.4
- **Finish** Application Problems – 5.1 & 5.2
- LearnKey Modules ("**Financial Literacy Sessions #2 – 5**")

Review/Reteach:

- Reviews / Quizzes

Closure:

- HW: Lesson 5.3 – **3 M/C Quiz Questions w/answer choices a – d**

Materials/References:

- Notebook, Computer, Internet, handouts, Textbook, www.aplia.com, www.edmodo.com, www.kahootit.com, www.onlineexpert.com